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NGEnvironment

Foster European Active Citizenship and Sustainability Through Ecological Thinking by NGOs

Project Number: 2018-1-DE02-KA204-005014

Agenda for the fourth NGEnvironment Partner Meeting as an Online Meeting

The NGEnvironment Development and Design Conference

24th- 26th of November 2020

Project Title:	Foster European Active Citizenship and Sustainability Through Ecological Thinking by NGOs
Acronym:	NGEnvironment
Reference number:	**2018-1-DE02-KA204-005014**
Project partners:	P1 University Paderborn (UPB), DE P2 Right Challenge (RC), PT P3 EPEK – Society for Environmental Education of Korinthia (EPEK), GR P4 Across Limits Ltd. (AL), MT P5 Future in Perspective (FIPL), IRL P6 Asociación cultural y medioambiental Permacultura Cantabria (PC), ES P7 SINERGIE Soc. Cons. a r.l. (SIN), IT P8 Grupul Pentru Integrare Europeana Romania (GIE), RO
Host:	EPEK – Society for Environmental Education of Korinthia (EPEK), GR University Paderborn UPB
Venue:	**Online (ZOOM)**

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Tuesday, 24th of November 2020 – Start day

APPROX. TIME	TOPIC	CHAIR
13:00 – 13:30	**Welcoming the NGEnvironment partners** *(Tsolakos Christos / Marc Beutner)* ▪ Warm welcome Schedule of the meeting	*EPEK / UPB*
13:30 – 14:00	**Current Status of the NGEnvironment Project and the Challenges of Corona** *(Marc Beutner)* ▪ The work on the IOs ▪ Rationale, purpose, and aims of the project ▪ Role of the partners and the testing	*UPB*
14.00 – 15.00	**Insights into the project challenges in times of Corona** ▪ Five to seven minutes statement of each partner	*All partners*
15.00 – 15.15	*Short break*	
15.15 – 16.00	**Discussion on the current status of the NGEnvironment Project and how to deal with the tasks**	*EPEK / UPB*
16.00 - 17.00	**Steps to go -** **Agreement on Deadlines**	*UPB*

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Wednesday, 25th of November 2020 – Second workshop day!

APPROX. TIME	TOPIC	CHAIR
10:00 – 10:30	**Insights into the module testing in Portugal** *(Right Challenge - RC)*	*RC*
10:30 – 11:00	**Insights into the module testing in Greece** (Society for Environmental Education of Korinthia - EPEK)	*EPEK*
11:00 – 11:30	***Insights into the module testing in Malta*** *(Across Limits Ltd. – AL)*	*AL*
11:30 – 12:00	***Insights into the module testing in Ireland*** *(Future in Perspective - FIPL)*	*FIPL*
12.00 – 14.00	*Lunch break*	
14:00 – 14:30	***Insights into the module testing in Germany*** *(University Paderborn - UPB)*	*UPB*
14:30 – 15:00	***Insights into the module testing in Spain*** *(Asociación cultural y medioambiental Permacultura Cantabria -PC)*	*PC*
15:00 – 15:30	***Insights into the module testing in Italy*** (*SINERGIE Soc. Cons. a r.l. - SIN)*	*SIN*
15:30 – 16:00	***Insights into the module testing in Romania*** *(Grupul Pentru Integrare Europeana Romania - GIE)*	*GIE*
16.00 – 16.30	***Wrap-up***	

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Thursday, 26th of November 2020 – Third Workshop day!

APPROX. TIME	TOPIC	CHAIR
10:00 – 11:00	**Presentation of the Website and the Learning Environment** *(Across Limits Ltd. – AL))* ▪ Current status of IO2 ▪ Presentation of the Training structure and the modules ▪ Discussion	*AL*
11.00 – 11.30	**Discussion**	*UPB*
11.30 – 12.00	**Evaluation of the meeting and agreement on activities up to the next meeting**	*UPB*

GOODBYE! AND LET´S START INTO THE NEXT WORKING ACTIVITIES OF THE NGENVIRONMENT PROJECT!

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MINUTES OF THE PROJEKT

PARTICIPANTS: (12 PARTICIPANTS) MARC BEUTNER, DENISE ECHTERLING, ARTUR PINTO, PETER MEADLEY, ANDREEA BURCEA, ARANTXA AGUIRRE, GEORGETA CHIRLESAN, CARMEN (GIE), ANA CARNEIRO, CARMEN SOLLA, CHRISTOS TSOLAKOS, MIKE KEEGAN, FEDERICA

Tuesday, 24th of November 2020 – Start day

After a short warm up and welcome the meeting starts with a discussion about the current status of the NGEnvironment project. Before Prof. Marc Beutner talked with the partners about the current status of the NGEnvironment Project and the challenges of Corona.

Presentation: Current situation

What is going on?

Intellectual Outputs

- IO1: Summary research report done for all partner countries

- IO2: Induction to Pedagogy for NGO staff
  ➔ Translation of the modules, lesson plans, presentations, videos and H5P task are done by all partner institutions

- Currently: Finalising the pedagogy training in each country with n=10 (future) NGO leaders → November 2020
- Evaluation of the Induction to Pedagogy for NGO staff training in the partner countries → Evaluation Research Report

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IO2-modules	Lesson Plan	Presentations	Videos	H5P tasks
Module 1 - UPB	✓	✓	✓	✓
Module 2 – UPB	✓	✓	✓	✓
Module 3 – EPEK	✓	✓	✓	✓
Module 4 – EPEK/AL	✓	✓	✓	✓
Module 5 – RC	✓	✓	✓	✓

- IO3: Training package for social and green NGO leadership
  ➔ Translation of modules, lesson plans, presentations, videos and H5P task are done by all partner institutions
  - Currently: Finalising the testing/running of the IO3 training package in the partner countries with n=20 participants → November 2020
  - Evaluation of the training package in the partner countries →Evaluation Research Report → November 2020

IO3-modules	Lesson Plan	Presentations	Videos	H5P tasks
Module 1 - UPB	✓	✓	✓	✓
Module 2 – EPEK	✓	✓	✓	✓
Module 3 – EPEK	✓	✓	✓	✓
Module 4 – UPB	✓	✓	✓	✓
Module 5 – UPB	✓	✓	✓	✓
Module 6 – RC	✓	✓	✓	✓
Module 7 – RC	✓	✓	✓	✓

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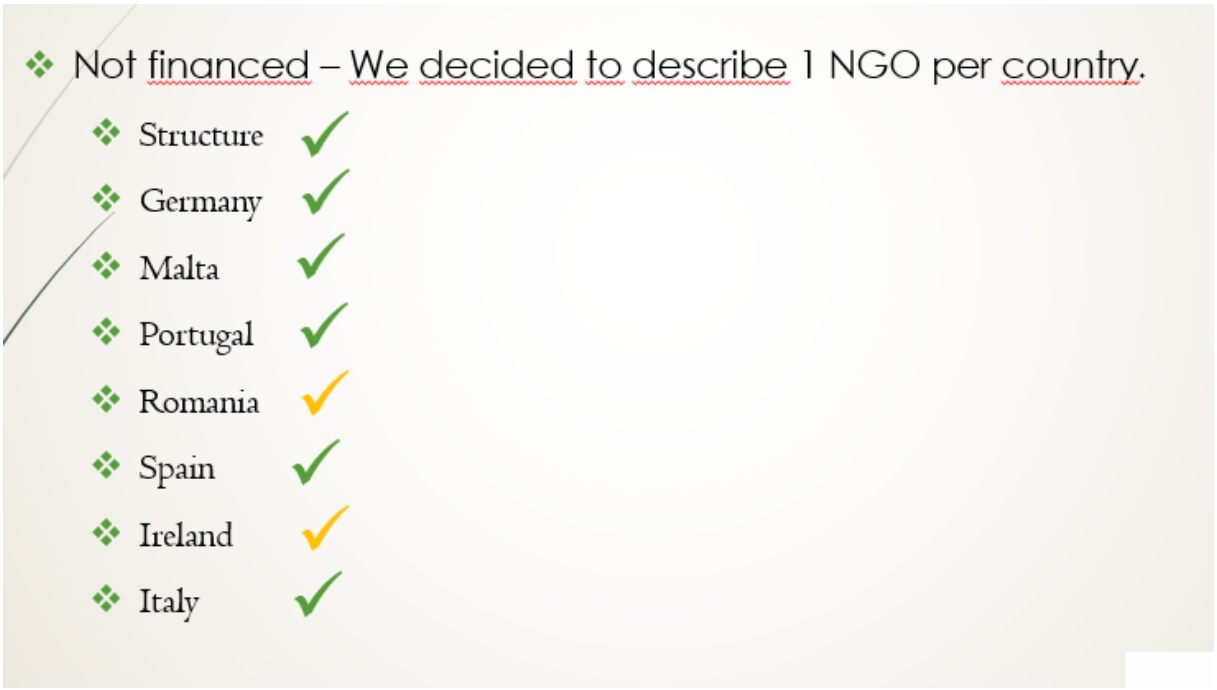
- IO4: Online platform and observatory

    - To present role models for NGO leadership;
    - To provide instant access to a library of information resources;
    - To provide a range of on-line environments and forums where NGO leaders/staff members can exchange ideas and practices with their peers in partner countries, collaborate on potential joint ventures and support each other;
    - To demonstrate the powerful impact that civic action may present in contributing locally or regionally for solving major environmental issues, while at the same time alleviating social issues;
    - The observatory will feed powerful evidence-based content for the Policy Paper (IO8).

The best practice example of Ireland and Romania in process and will be finished in the next days in November 2020



IO5: Engagement toolkit

- All contents of the engagement toolkit are translated: 3 video testimonials, consents, ppt slideshow, brochure 1 and 2, infographics 1 and 2, translation of leaflets
- GIE confirmed that this IO is finished
- The Malta team sends as soon as possible the material, it is done

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IO5 - Engagement toolkit

	3 Video Testimonials	Consents	PPT Slideshow	Translation of Brochure 1	Translation of Brochure 2	Translation of Infographics 1	Translation of Infographics 2	Translation of Leaflet	3 videos for 3 target groups (by GIE)
Spain	✓	✓	✓	✓	✓	✓	✓	✓	
Romania	✓	✓	✓	✓	✓	✓	✓	✓	✓
Portugal	✓	✓	✓	✓	✓	✓	✓	✓	
Malta	✓ (I know they have them, but they are not on cloud!)	✓ (I know they have them, but they are not on cloud!)	Missing	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	
Italy	✓	✓	✓	✓	✓	✓	✓	✓	
Ireland	✓	✓	✓	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	Mother tongue ✓	
Greece	✓	✓	✓	✓	✓	✓	✓	✓	
Germany	✓	✓	✓	✓	✓	✓	✓	✓	

Status of the IO5 tasks at 15/11/2020

IO6 - Audiovisual package

- 5 audiovisual products structure developed and decided
- Even so all partners translated the contents

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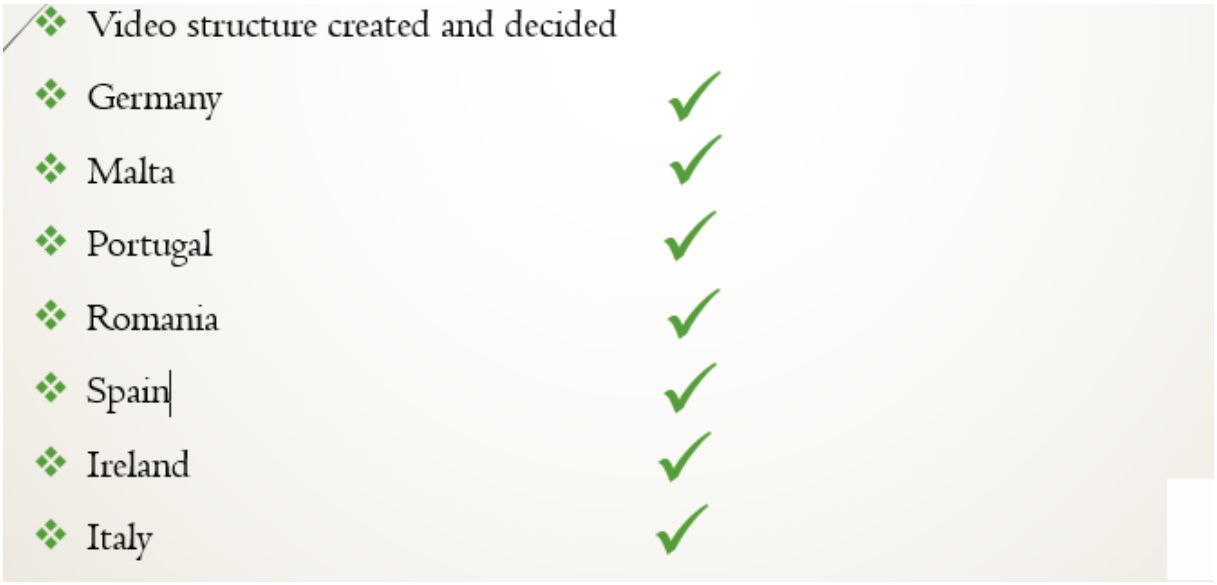


- a set of 3 videos will be created throughout the project lifecycle

Further important information:

- UPB created a table with the financial status for every partner institution
  - Some materials are missing as:
  - Zero-Timesheets
  - Signature on the Travel Cost records
  - Evidences of the travels as invoices etc.
  - Employee contracts
  - VAT-Declarations etc.

What is going on?

- internal report (end of November, 2020)

Wednesday, November Second day!

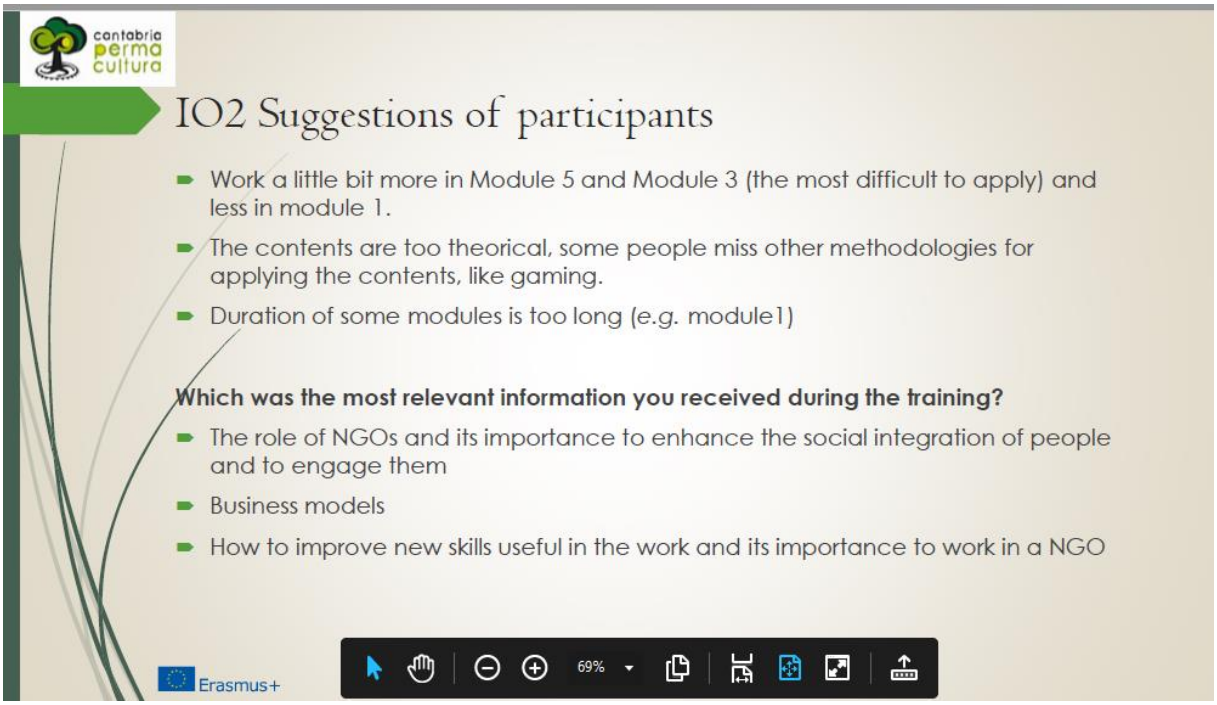
25th of 2020 – workshop

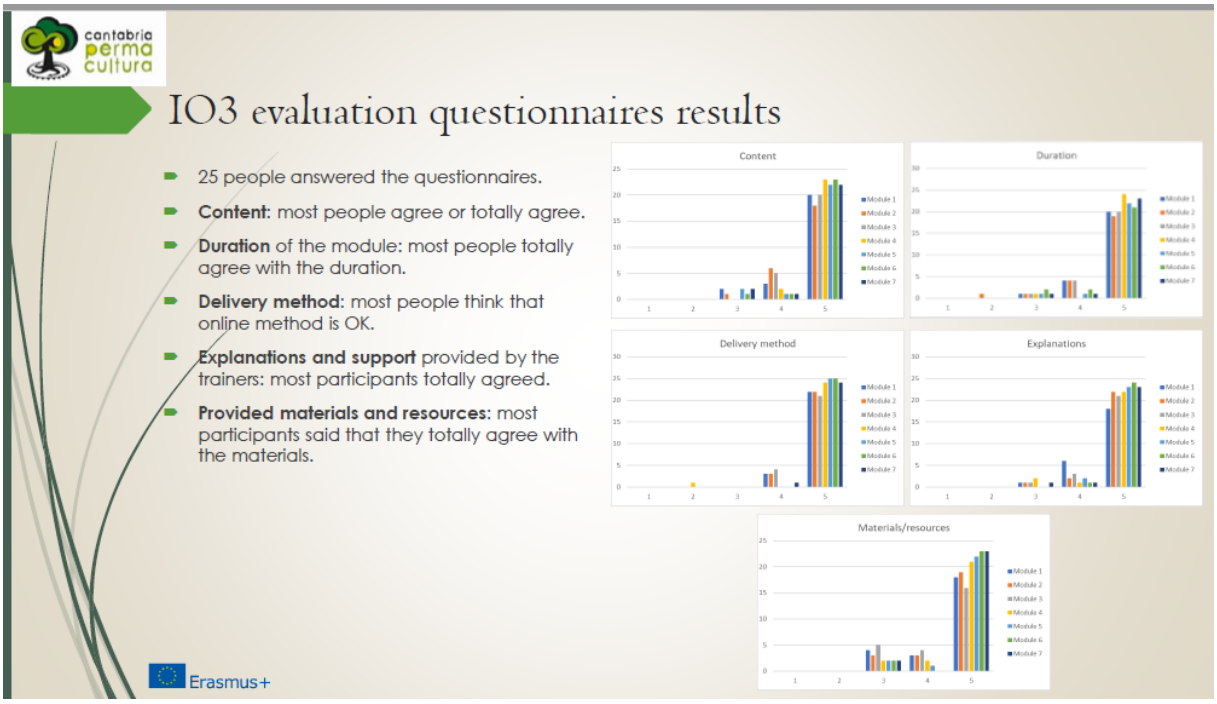
Insights into the module testing in all partner countries

- every partner conducted the testing of IO2 and IO3 so far, but Ireland and Malta need to conduct the testing. The need more time for the testing, because of the Corona circumstances
- Germany will conduct the testing of IO2 and IO3 at the end of November

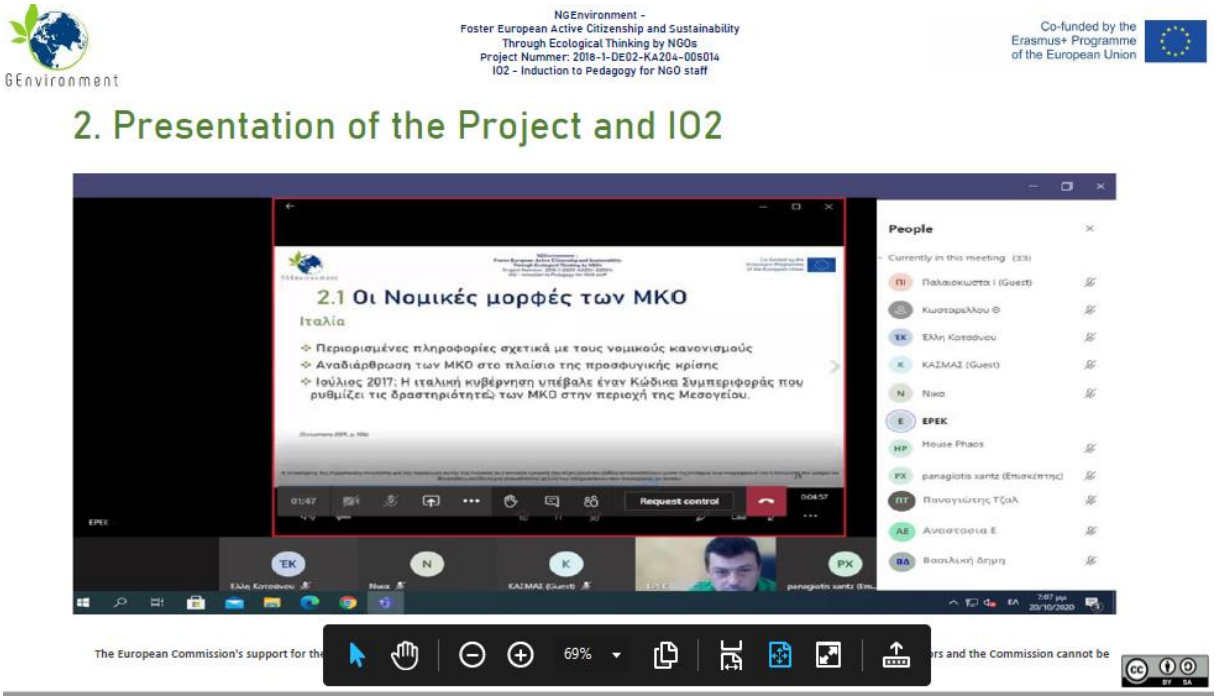
Here are some insights of the testing of the partner countries:

PC




cantabria perma cultura
IO3 evaluation questionnaires results
25 people answered the questionnaires.
Content: most people agree or totally agree.
Duration of the module: most people totally agree with the duration.
Delivery method: most people think that online method is OK.
Explanations and support provided by the trainers: most participants totally agreed.
Provided materials and resources: most participants said that they totally agree with the materials.
Content
Duration
Delivery method
Explanations
Materials/resources
Erasmus+

EPEK


GEnvironment
NGEnvironment -
Foster European Active Citizenship and Sustainability
Through Ecological Thinking by NGOs
Project Nummer: 2018-1-DE02-KA204-005014
IO2 - Induction to Pedagogy for NGO staff
Co-funded by the Erasmus+ Programme of the European Union
2. Presentation of the Project and IO2
2.1 Οι Νομικές μορφές των ΜΚΟ
Ιταλία
Περιορισμένες πληροφορίες σχετικά με τους νομικούς κανονισμούς
Αναδιάρθρωση των ΜΚΟ στο πλαίσιο της προσφυγικής κρίσης
Ιούλιος 2017: Η ιταλική κυβέρνηση υπέβαλε έναν Κώδικα Συμπεριφοράς που ρυθμίζει τις δραστηριότητες των ΜΚΟ στην περιοχή της Μεσογείου.
Request control
People
EPEK
69%
The European Commission's support for the
and the Commission cannot be

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4. IO2-Agenda

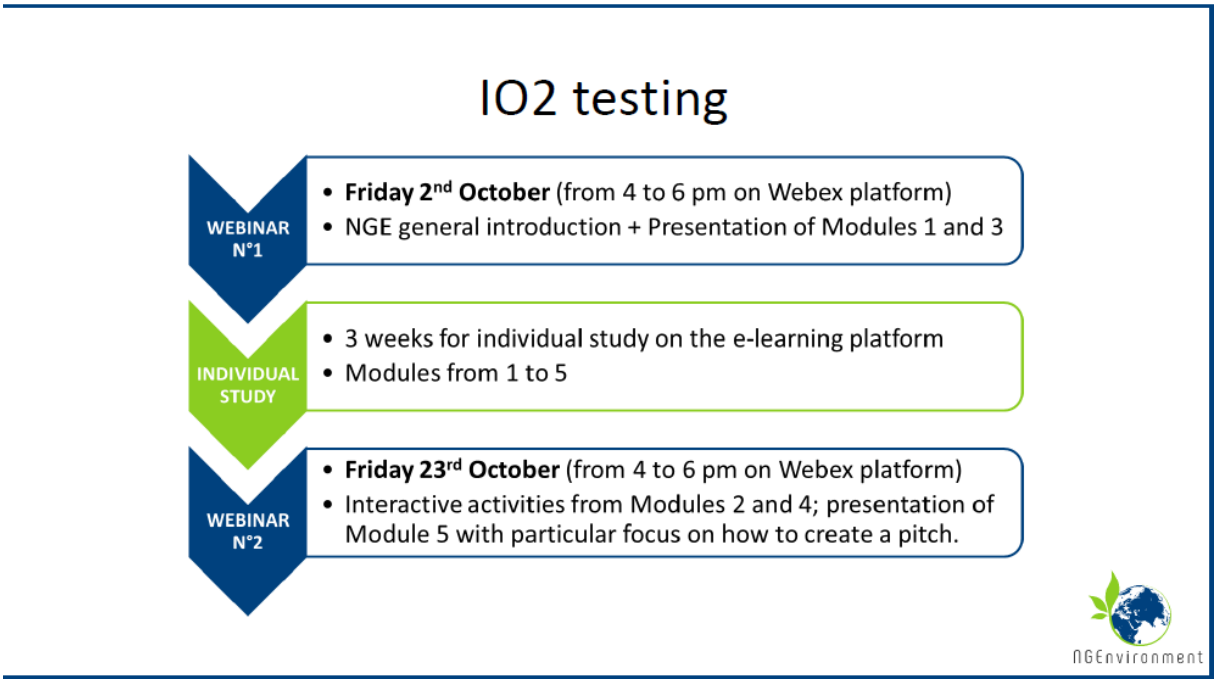
ANNEX-NGEnvironment IO2 Pilot Testing – Agenda

Date: 20.10.2020
Start: 18:00
End: 20.30
Online-Testing via team-Microsoft
Participants: Tsolakos Christos

Tuesday 20th of October 2020

18:00 - Welcoming the participants
18:10 - Presentation of the NGEnvironment Project
18:20 - IO2: Induction to Pedagogy for NGO staff
20:10 - Conclusion
20:20 - Feedback and goodbyes.

SINERGIE



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Some insights on IO2 testing

- ✓ N. 15 participants took part to live webinars N°1 & N°2;
- ✓ All participants were invited to introduce themselves and the organisation they are member of, or their interest to join/found an NGO or similar;
- ✓ The overall feedback was positive and the audience took active part in the webinars, especially in those activities that required some form of participation.

IO3 testing

WEBINAR N°3
- **Friday 6th November** (from 4 to 6 pm on Webex platform)
- NGE general introduction + Presentation of Modules 2 and 5

INDIVIDUAL STUDY
- 3 weeks for individual study on the e-learning platform
- Modules from 1 to 7

WEBINAR N°4
- **Friday 27th November** (from 4 to 6 pm on Webex platform)
- Interactive activities from Module 6 and presentation of students' Pitch and/or Business Model Canvas.

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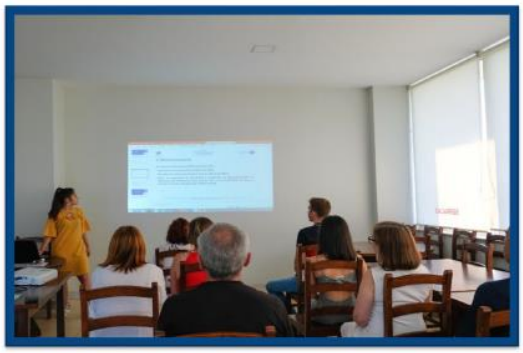
Some insights on IO3 testing

- ✓ N. 8 participants took part to live webinar N°3;
- ✓ Missing participants have been invited to watch the recorded lesson and don't miss the last webinar (N°4 - Friday 27th November).
- ✓ Participants have been invited to work on their own social and green ideas to present during the last webinar as BMC or Pitch.

RC

Pilot testing of IO2 – Induction to Pedagogy Staff



RightChallenge presenting the IO2 – 'NGENVIRONMENT - INDUCTION TO PEDAGOGY FOR NGO STAFF' in Braga

RightChallenge presenting the IO2 – 'NGENVIRONMENT - INDUCTION TO PEDAGOGY FOR NGO STAFF' in Penafiel

GIE

Organisational aspects

- The online meeting took place on Skype
- The meeting lasted 4 hours
- 11 participants from many different NGOs
- The meeting focused both on the presentation of the modules and the Applications on the platform
- All participants were requested to make an account on the platform before the meeting, in order to be more efficient

he European Commission support for the production

e authors, and the Commission cannot be held

NGEnvironment -
Foster European Active Citizenship and Sustainability
Through Ecological Thinking by NGOs
Project Number: 2018-1-DE02-KA204-005014

Organisational aspects

- The online meeting took place on Skype
- The meeting lasted 4 hours
- 21 participants, future NGOs leaders
- The meeting focused both on the presentation of the modules and the Applications on the platform
- All participants were requested to make an account on the platform before the meeting, in order to be more efficient

The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held

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Thursday, 26th of November 2020 –
Third Workshop day!

Presentation of the Website and the Learning Environment

NGEnvironment Project e-Learning Platform (presented by AL)

- Content is split into individual languages through the use of courses
- All translated course content has been made available

Available content types include:

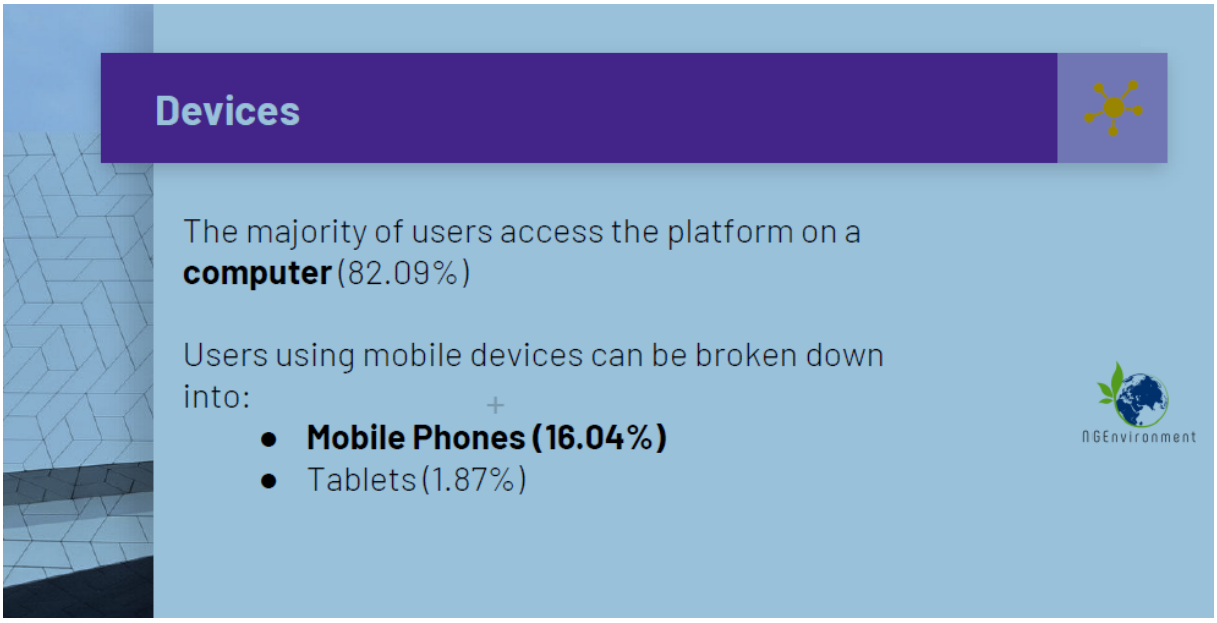
- HTML Pages
- Embedded Slideshows
- H5P Activities (Quizzes and Fill in the blanks)
- Embedded Videos

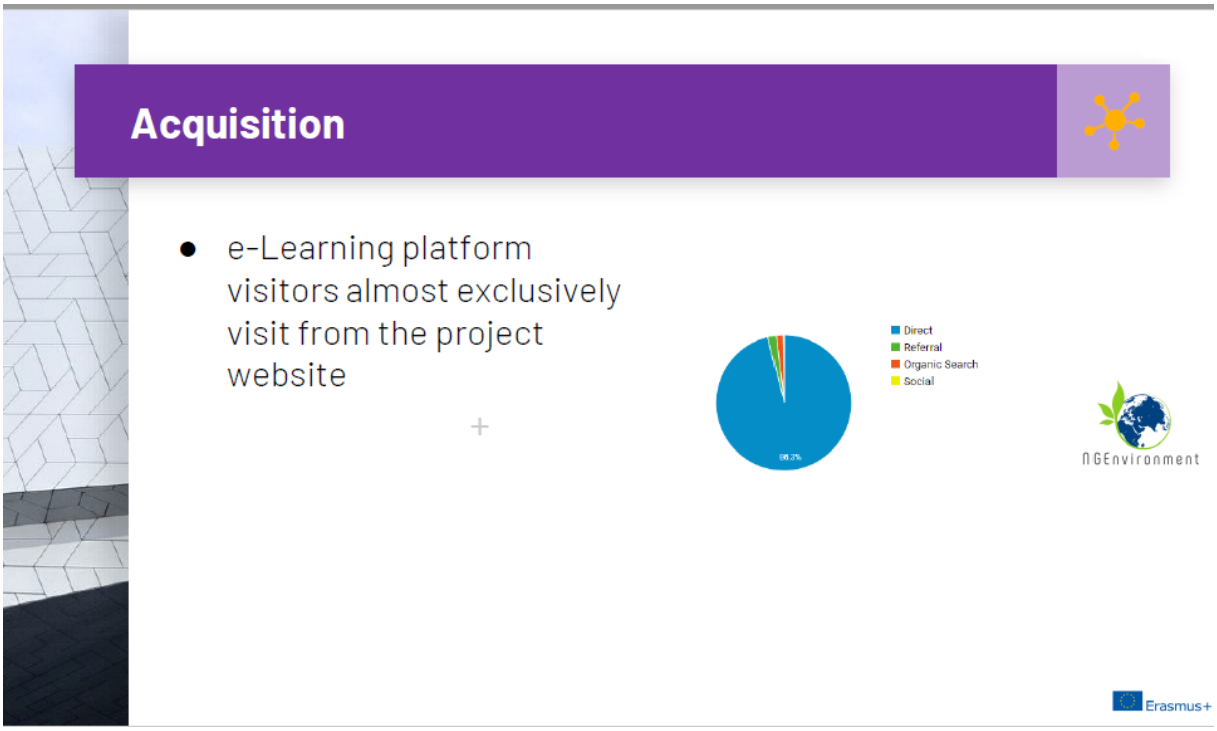
Registered users:

- 104 users have registered to the e Learning platform
- All registered users are from partner countries

Sessions:

- The average length of a session on the e learning platform is 13:08 (13 minutes, 8 seconds)
- The average amount of sessions per user is 2.3





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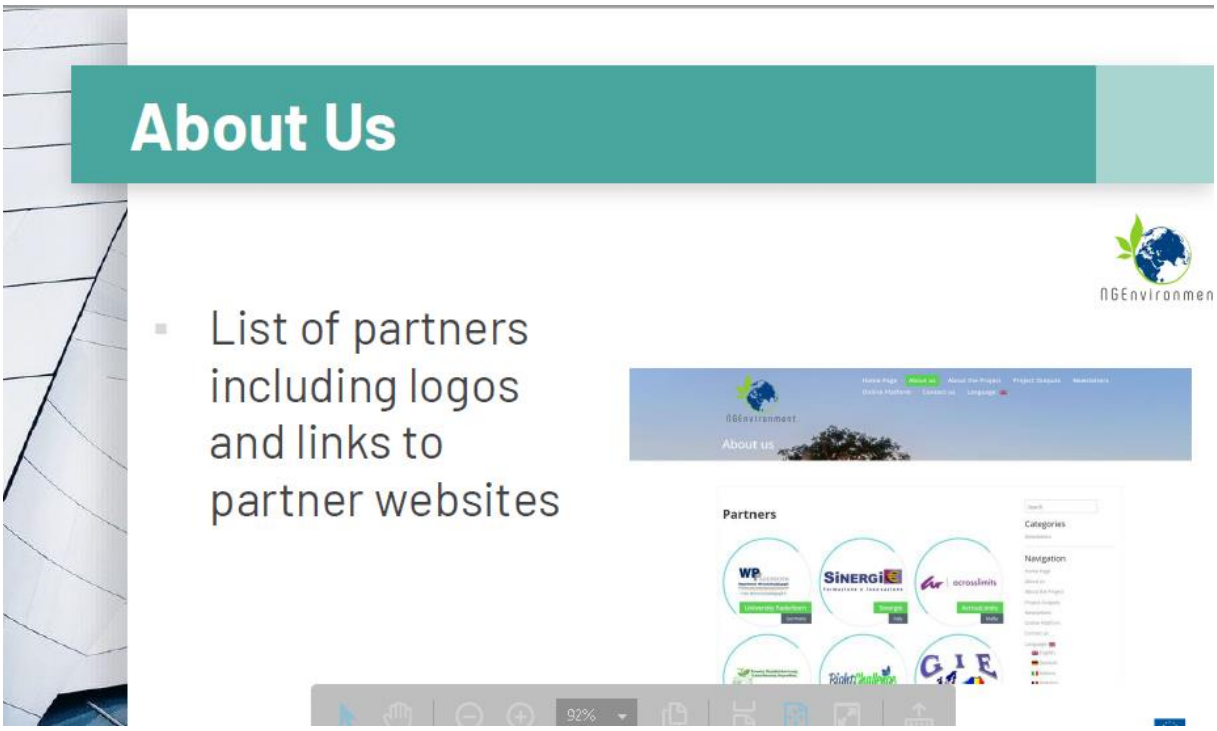
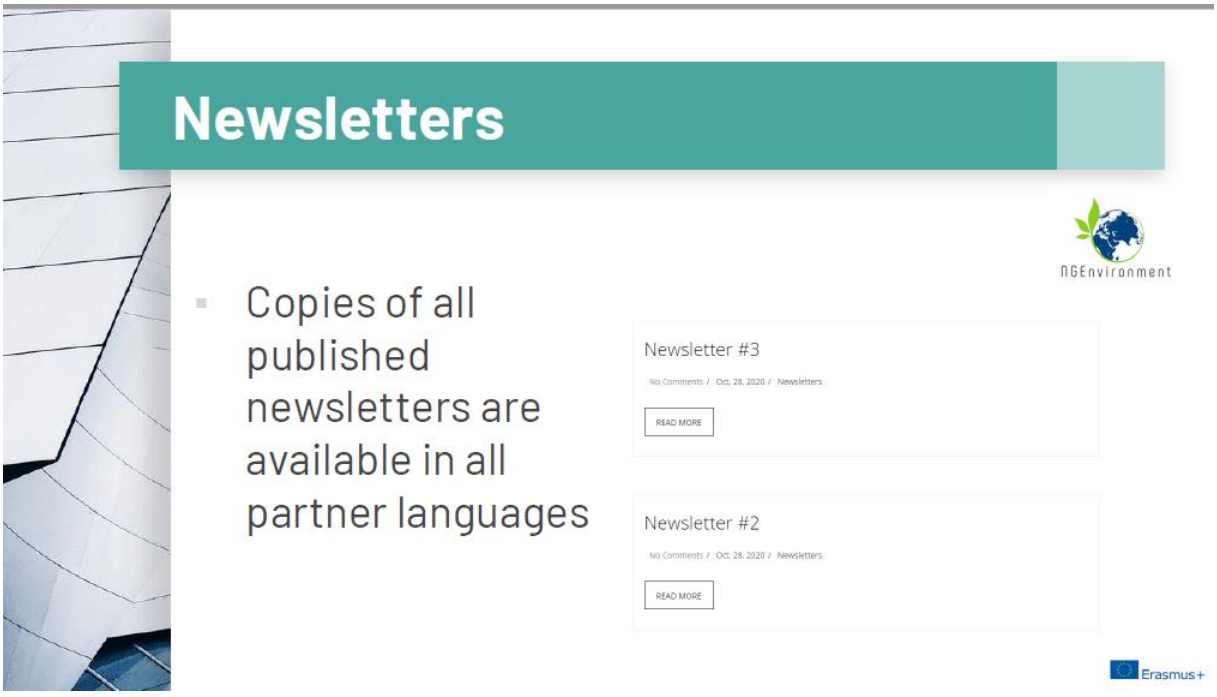
NGEnvironment Project Project Website (presented by AL)

- Updated front page text
- Requires translation from partners

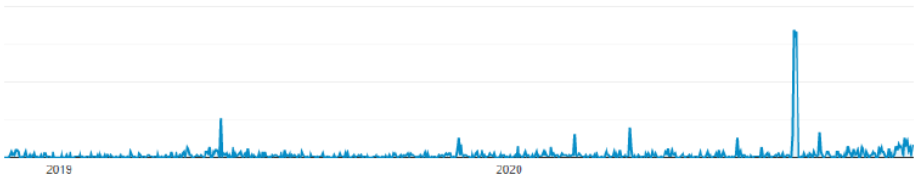


About The Project
NGEnvironment
Description of the project available in all partner languages
Home Page
About us
About the Project
Project Outputs
Newsletters
Online Platform
Contact us
Language
NGEnvironment
About the Project
Categories
Navigation
Erasmus+


Newsletters
NGEnvironment
Copies of all published newsletters are available in all partner languages
Newsletter #3
No Comments / Oct. 28, 2020 / Newsletters
READ MORE
Newsletter #2
No Comments / Oct. 28, 2020 / Newsletters
READ MORE
Erasmus+

Unique Visitors

The project website has received **1,252** unique visits since launch



Geography

The majority of views come from English speaking countries.

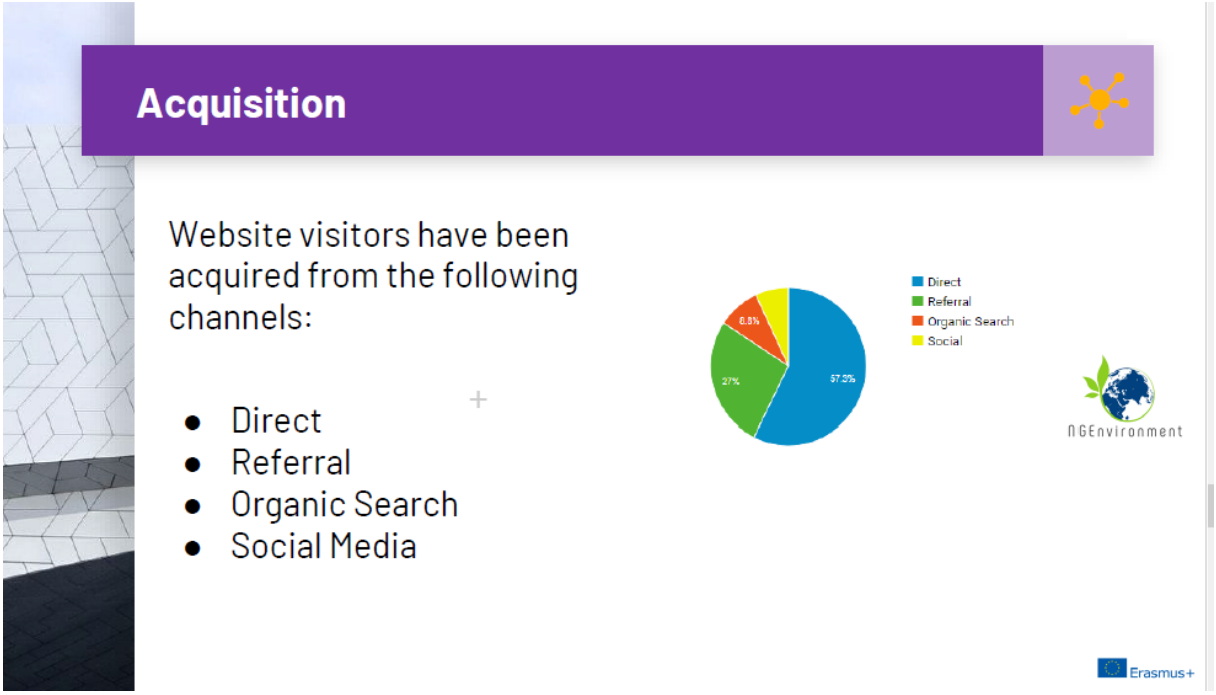
All partner countries are nicely represented (although not all made the *top 10*)

1.	United States	295 (23.39%)
2.	Ireland	213 (16.89%)
3.	Italy	89 (7.06%)
4.	China	81 (6.42%)
5.	Germany	78 (6.19%)
6.	Malta	54 (4.28%)
7.	France	40 (3.17%)
8.	India	28 (2.22%)
9.	Singapore	27 (2.14%)
10.	Spain	23 (1.82%)

Pages:

The 5 most popular pages, excluding the home page, are the following:

- About the partners (4.99%)
- Project outputs (3.2%)
- About the project (2.94%)
- Contact us (2.12%)
- Newsletter #1 (2.12%)



Next steps project website (AL):

- Partners will be provided with the new home page text to be translated
- AcrossLimits asks for feedback on the project website

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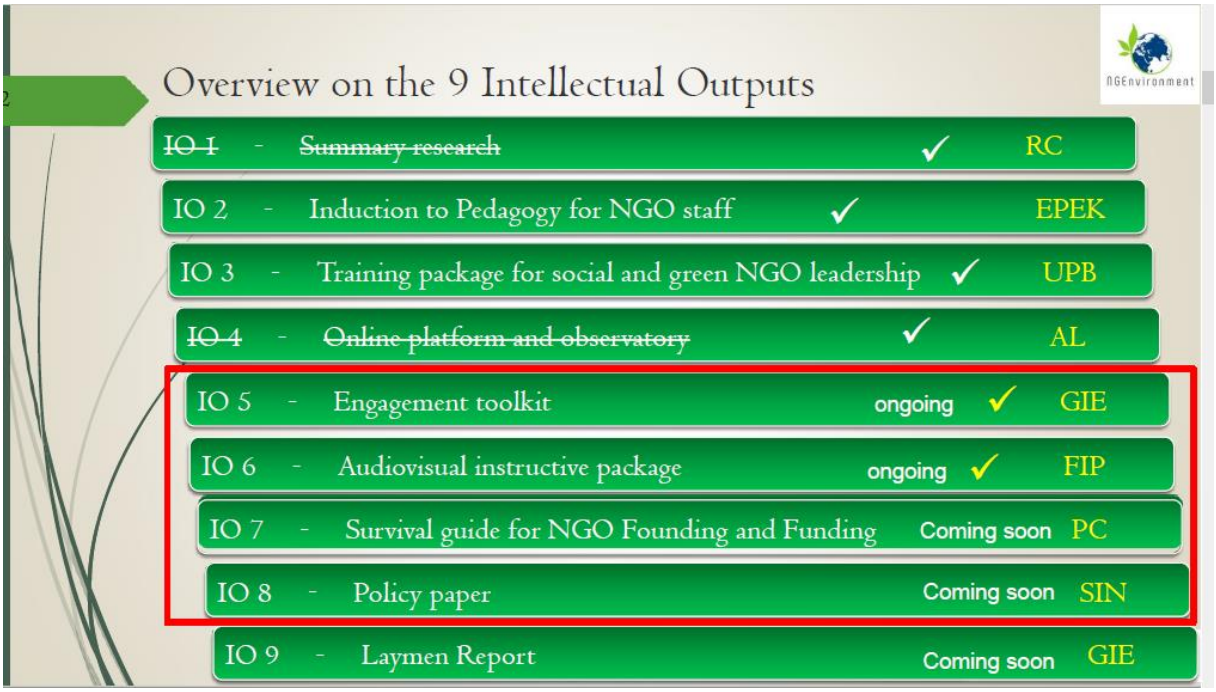
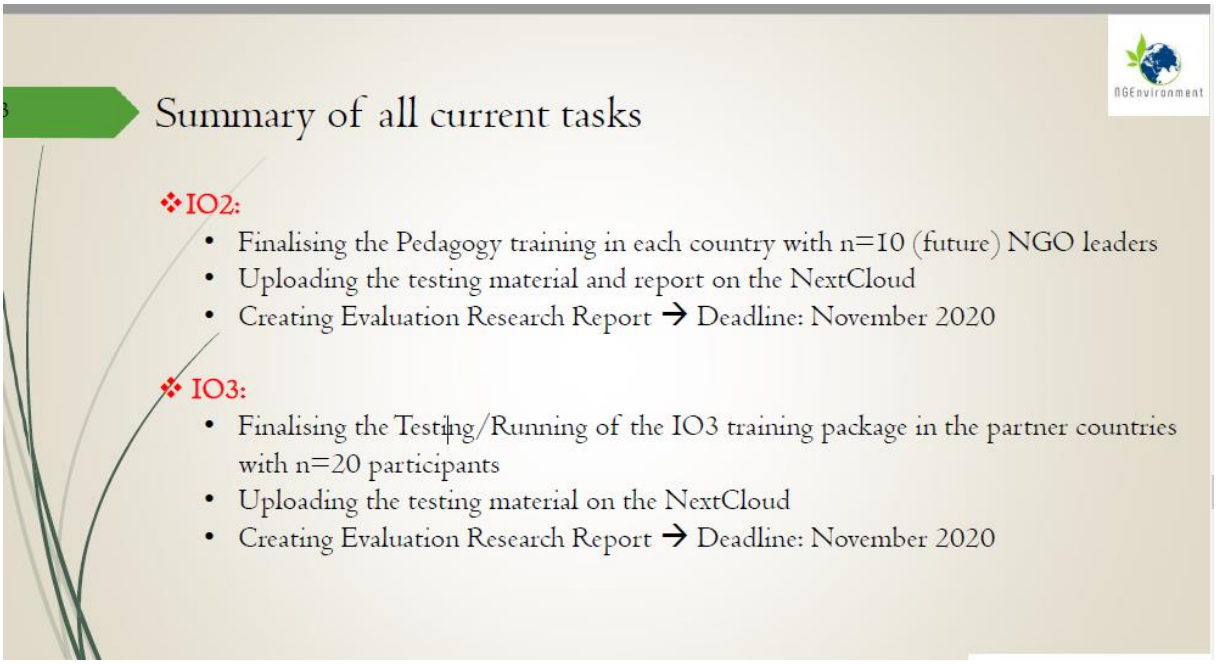
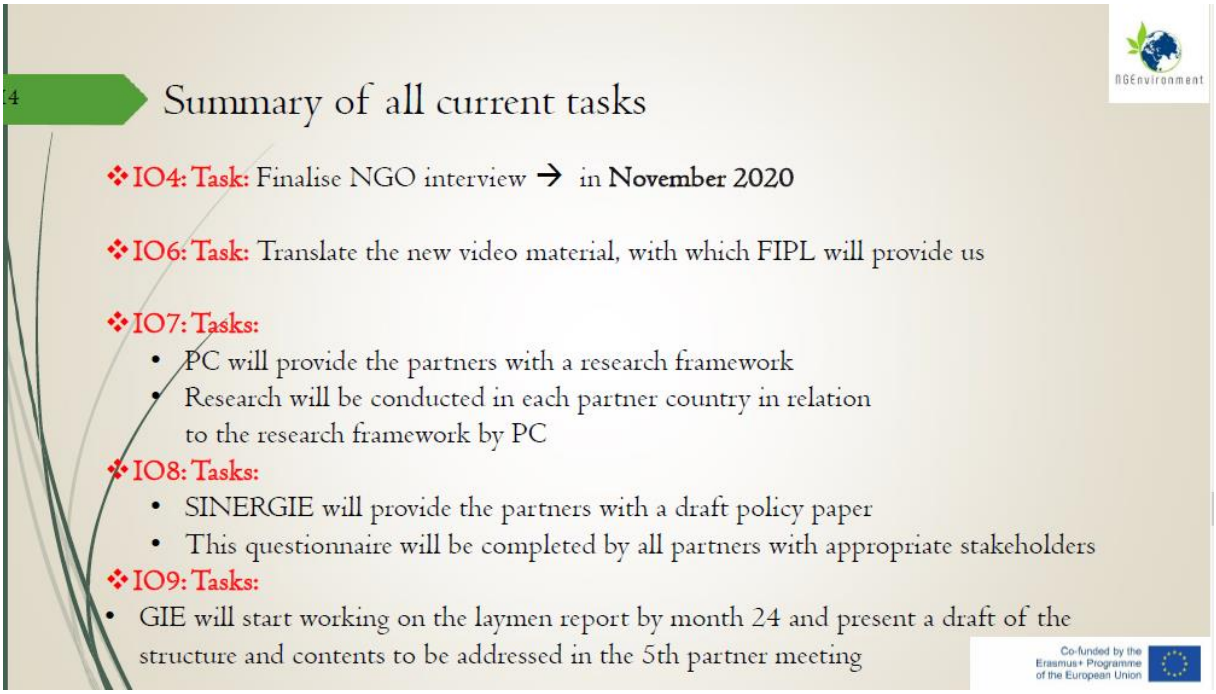
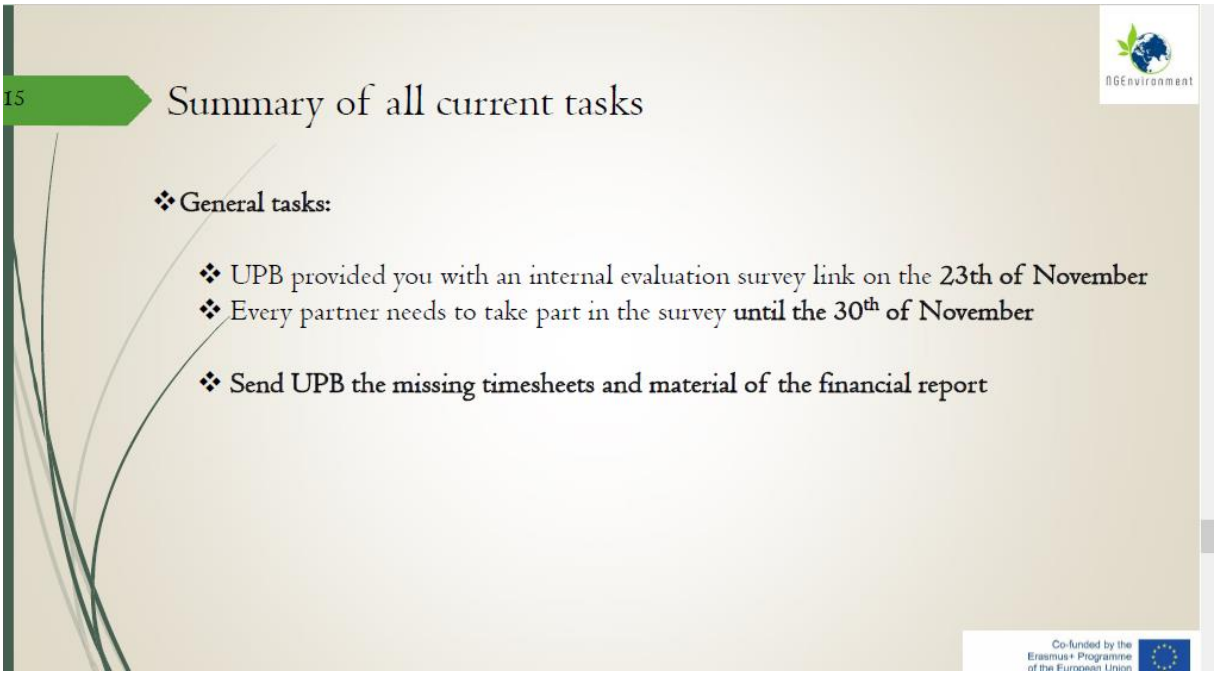
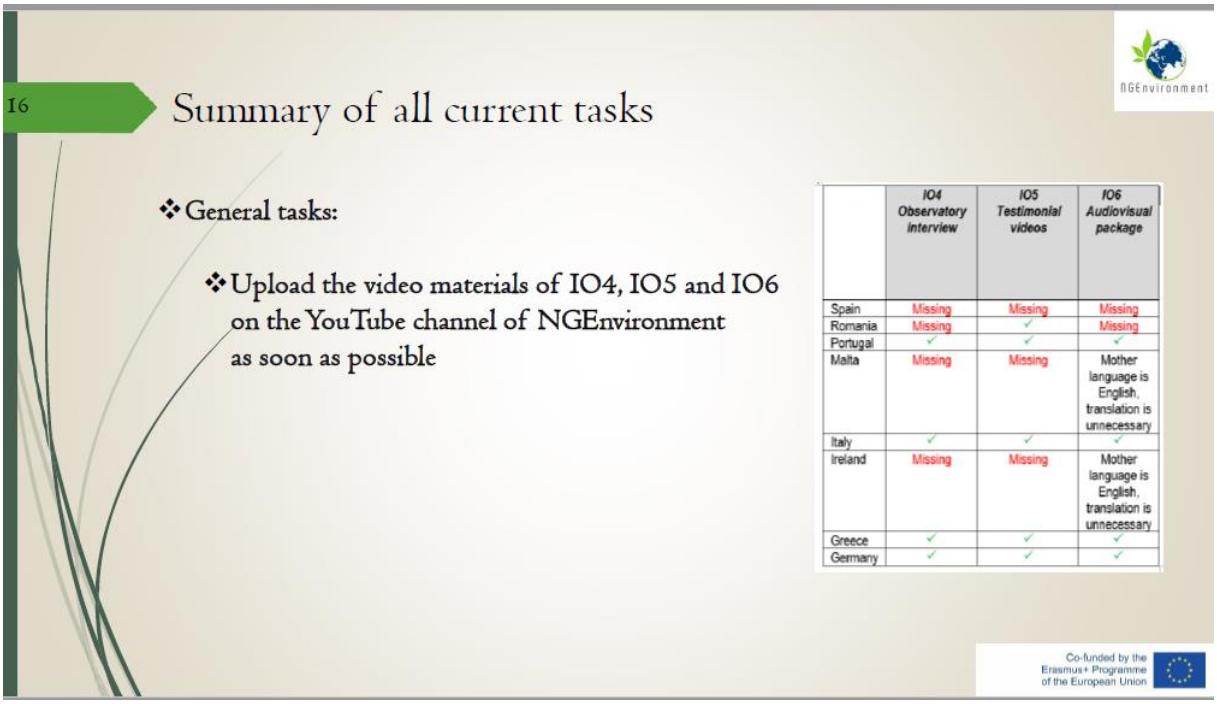
Next Steps in the NGEnvironmentProject






14
Summary of all current tasks
IO4: Task: Finalise NGO interview → in November 2020
IO6: Task: Translate the new video material, with which FIPL will provide us
IO7: Tasks:
PC will provide the partners with a research framework
Research will be conducted in each partner country in relation to the research framework by PC
IO8: Tasks:
SINERGIE will provide the partners with a draft policy paper
This questionnaire will be completed by all partners with appropriate stakeholders
IO9: Tasks:
GIE will start working on the laymen report by month 24 and present a draft of the structure and contents to be addressed in the 5th partner meeting


15
Summary of all current tasks
General tasks:
UPB provided you with an internal evaluation survey link on the 23th of November
Every partner needs to take part in the survey until the 30th of November
Send UPB the missing timesheets and material of the financial report


I6
Summary of all current tasks
General tasks:
Upload the video materials of IO4, IO5 and IO6 on the YouTube channel of NGEnvironment as soon as possible
IO4 Observatory interview
IO5 Testimonial videos
IO6 Audiovisual package
Spain Missing Missing Missing
Romania Missing ✓ Missing
Portugal ✓ ✓ ✓
Malta Missing Missing Mother language is English, translation is unnecessary
Italy ✓ ✓ ✓
Ireland Missing Missing Mother language is English, translation is unnecessary
Greece ✓ ✓ ✓
Germany ✓ ✓ ✓
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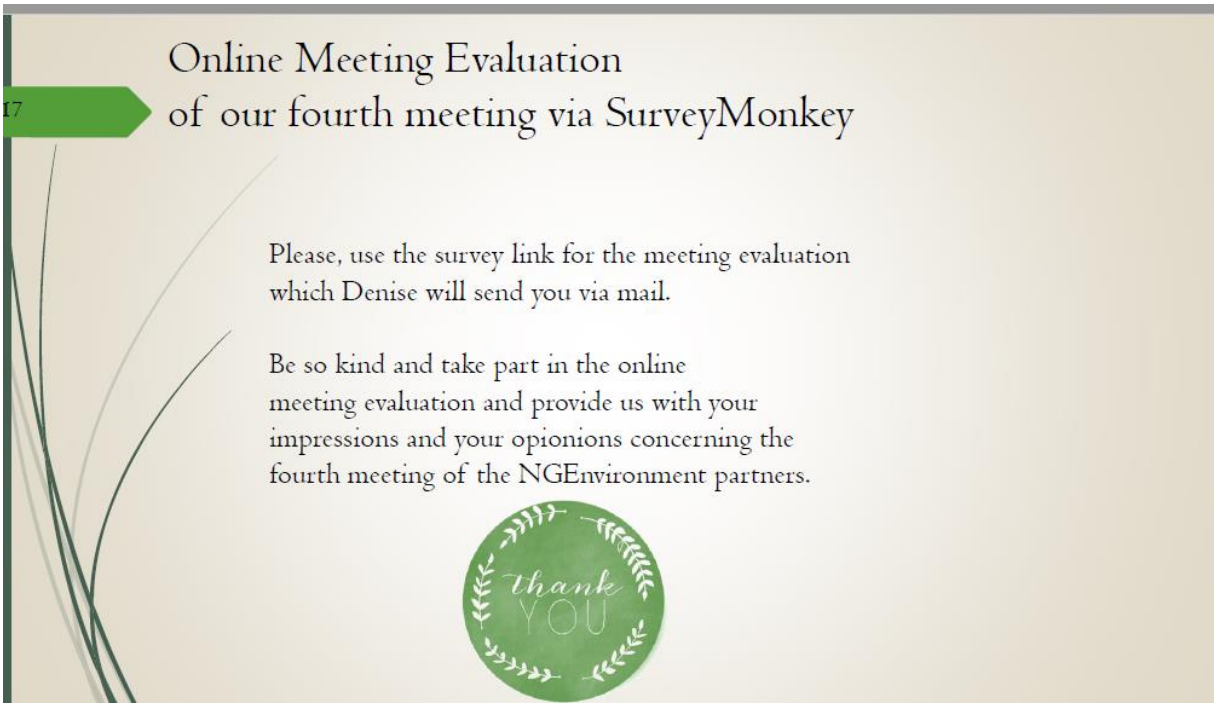
I7
Online Meeting Evaluation
of our fourth meeting via SurveyMonkey
Please, use the survey link for the meeting evaluation which Denise will send you via mail.
Be so kind and take part in the online meeting evaluation and provide us with your impressions and your opionions concerning the fourth meeting of the NGEnvironment partners.
thank YOU

NGEnvironment -
Foster European Active Citizenship and Sustainability
Through Ecological Thinking by NGOs
Project Number: 2018-1-DE02-KA204-005014
Fourth Partner Meeting (Online)

24th- 26th of November 2020

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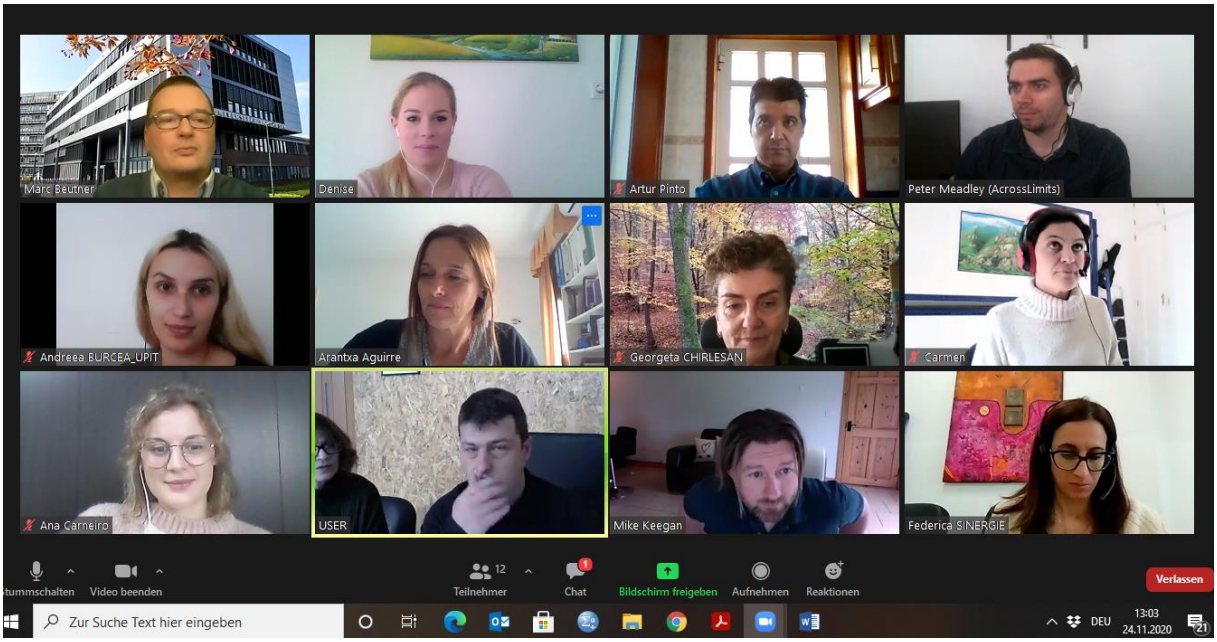
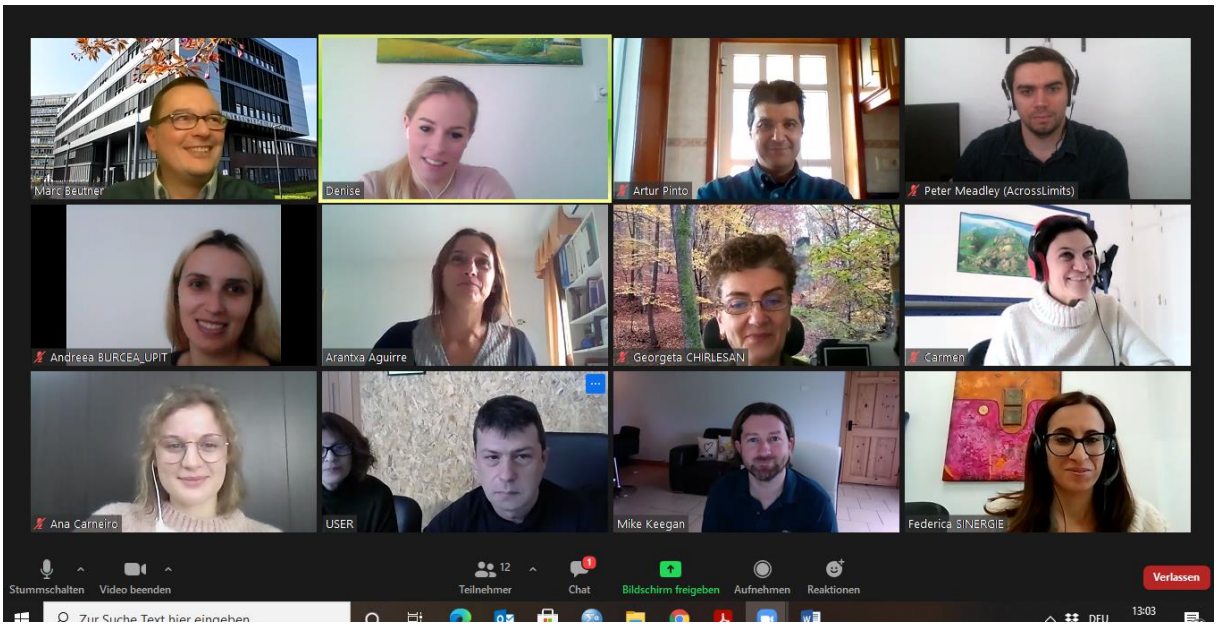
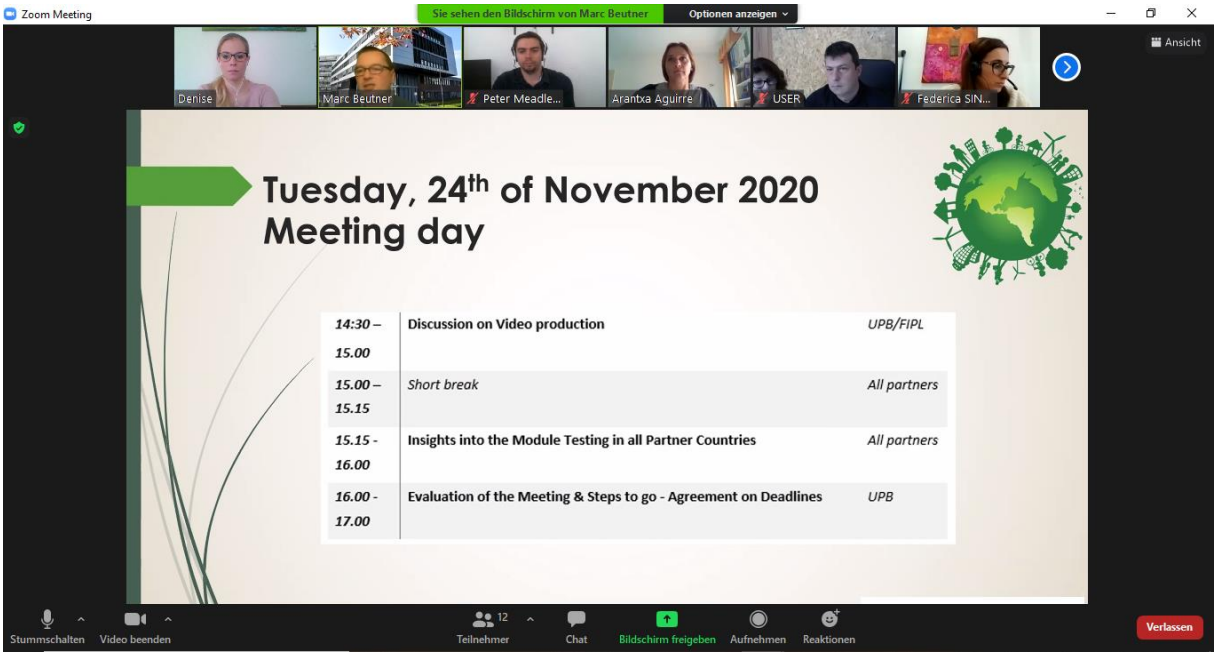
Impressions of the meeting





NGEnvironment -
Foster European Active Citizenship and Sustainability
Through Ecological Thinking by NGOs
Project Number: 2018-1-DE02-KA204-005014
Fourth Partner Meeting (Online)

24th- 26th of November 2020